

21st CCLC Evaluation & Monitoring Resource Links

The tables below provide links and descriptions to evaluation informational handouts, how to guides, video tutorials, templates, data entry sites, and surveys. It also provides links to PA 21st CCLC state monitoring materials.

Informative Handouts and “How To” Guides

Evaluation Resource Links	Description
2022-23 PA 21st CCLC Accountability and Reporting Guide	Comprehensive guide that provides instructions for grantees on how to implement federal, state and local 21 st CCLC program evaluation requirements to stay in compliance.
2022-23 PA 21st CCLC Reporting Summary	One page information that provides mandatory data reporting due dates for the program year.
Navigating the 21st CCLC Online Dashboard Guide	How to guide on how to log in and enter data into the 21 st CCLC Dashboard including contact info, participation counts, center operations, partnerships and subcontractor information, and grant documents. The guide also covers how to change your password.
Local Evaluation Toolkit	Instructions and resources to help 21 st CCLC programs and local evaluators plan and implement their local evaluations and engage in continuous quality improvement. This guide covers phases of the local evaluation process, hiring an external evaluator and what their responsibilities should be, how to use the local evaluation report template, and evaluation best practices and planning tools.

Video Tutorials

Evaluation Resource Links	Description
How to Enter Center Operations in the PA 21st CCLC Dashboard	10-minute video on how to enter center operations data into the 21 st CCLC Dashboard.
How to Use the PA 21st CCLC Grantee Evaluation Workbook	22-minute video on how to enter data into the 21 st CCLC Grantee Evaluation Workbook.
How to Use the PA 21st CCLC GPA Calculator	14-minute video on how to use the PA 21 st CCLC GPA Calculator

Online Data Entry Site and Data Entry Workbooks

Evaluation Resource Links	Description
PA 21st CCLC Online Dashboard	Link to the state's 21 st CCLC Data Collection Dashboard. Data entry into the dashboard is mandatory.
21APR	Link to the federal data collection system for 21 st CCLC grantees. Annual data entry into this system is mandatory.
Student Data Workbook (link coming soon)	Link the mandatory Student Data Workbook that is submitted annually to the state evaluators.
Daily Attendance Tracking Tool (link coming soon)	Optional workbook that grantees can use to track summer and school year daily attendance.
Average Daily Attendance Calculator	Optional workbook that grantees can use to calculate average daily program attendance.
GPA Calculator (link coming soon)	Optional tool that grantees can use to calculate a GPA for students who are in grades that do not have GPAs. It can convert letter grades and percentages.
21st CCLC Evaluation Workbook	Optional workbook that grantees can use to calculate GPRA results in the format they must be reported/entered into the 21APR system. Grantees may copy their Student Data Workbook information into this workbook to make the calculations.
PA 21st CCLC Clearance Management and Tracking Worksheet	Optional Excel worksheet that grantees can use to track and manage staff and volunteer clearances.

Templates

Evaluation Resource Links	Description
Local Evaluation Report Template	Local Evaluation Report Template that is mandatory for all grantees.
Data Safeguarding Plan Template	Optional template that grantees can use to create a plan to safeguard sensitive school, teacher and student data.
Student Data Permission Form Template	Optional template that grantees can use to obtain parental permission regarding the collection of their child's school data.

21st CCLC Monitoring

Evaluation Resource Links	Description
Grantee Monitoring Self-Assessment Tool	Monitoring tool that grantees fill out prior to their in-person or hybrid monitoring visit.
Monitoring Itinerary Form – Virtual 2 Day	Form that grantees complete prior to monitoring about days and times the grantee prefers for monitoring as well as who is required for various monitoring discussions.
Monitoring Documentation Folder Structure	Link to the Google Folders where monitoring documentation / evidence can be uploaded by grantees prior to the monitoring visit.

Surveys

Evaluation Resource Links	Description
PA 21st CCLC Teacher Survey – Word Format	Paper version of the Annual Teacher Survey.
PA 21st CCLC Teacher Survey – Fillable PDF Format	Fillable PDF version of the Annual Teacher Survey
PA 21st CCLC Implementation Survey Question Guide	Informative resources that grantees can use to prepare their answers for the annual Implementation Survey. This resource lists all questions that appear in the online survey and provides response options. Grantees can type their answers in the guide and enter them online or just print the guide so they know what they need to prepare for the data entry process.

Reports

Evaluation Resource Links	Description
PA 21st CCLC Annual Evaluation Reports	Link to the PDE website where 21 st CCLC annual reports are published.
PA 21st CCLC Program Evaluation Infographics	Link to the PDE website where 21 st CCLC program evaluation infographics are published.